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| **OUR CONTACT DETAILS ARE:**  Address: Ballyconnell Credit Union Ltd, Ballyconnell, Co Cavan  Phone: 049 95 26571  Email [info@ballyconnellcu.ie](mailto:info@ballyconnellcu.ie)  Ballyconnell Credit Union Ltd collects your information and that relating to you for a number of reasons.  This privacy notice describes how the credit union collects and uses personal information about you before and after the Credit Union’s Student Bursary Competition 2023.  Ballyconnell Credit Union Limited is the organiser of the Competition 2023 and is based in Ballyconnell, Co Cavan.  **WHO LOOKS AFTER YOUR INFORMATION?**  The credit union is the data controller of the personal information you give us.  **OUR USE OF YOUR INFORMATION**  When you participate in the Credit Union’s Student Bursary Competition 2023, we may process your data for a number of reasons with a range of legal justifications.  **FULFILLING CONTRACT**  This basis is appropriate where the processing is necessary to:  • Fulfil the Credit Union’s Student Bursary Competition 2023 terms and conditions;  • Administer the competition;  • Deal with your enquiries and requests; and  • Contact the winners.  **YOUR CONSENT**  • Featuring photographs of the winners together with their name and ages may be used in advertising and publicity.  **WILL YOUR INFORMATION BE SHARED?**  Winner’s name may be displayed in the Credit Union Office and other publicity campaigns (such as posters, cards and other point of sale materials). Where you have given us permission to use your photographic image, we may share those images along with name, with the national and local press as well as magazines, internal publications/web and social media (e.g., Facebook, LinkedIn and Instagram).  **HOW LONG WILL WE KEEP YOUR INFORMATION?**  We don’t keep it forever, we will only retain your data for as long as necessary to fulfil the purpose(s) for which it was obtained, taking into account any legal/contractual obligation to keep it. We will destroy your personal data in a safe manner within six months of the competition prize giving ceremony.  Consents relating to photographic images will be retained for as long as the photographic image is being used.  **GETTING IN TOUCH**  If you’re worried about how we obtain and use your information, you can speak with us and we will be able to help you. We will endeavour to answer any questions that you may have. If you wish to speak to somebody else, you can contact the people who make sure that organisations like us are looking after your information correctly. Their contact details are set out below.  **IF YOU ARE BASED IN REPUBLIC OF IRELAND, PLEASE CONTACT THE DATA PROTECTION COMMISSIONER**  Telephone: 017650100/1800437737  Web Form: <https://forms.dataprotection.ie/contact>  Postal Address:  **Dublin Office**  Data Protection Commissioner  21 Fitzwilliam Square South, Dublin 2, D02 RD28  Ireland  **Portarlington Office**  Data Protection Commissioner, Canal House, Station Road, Portarlington, Co Laois. R32 AP23  **WHAT ARE YOUR RIGHTS**   * Ask us to change information you think is incorrect. You also have the right to ask us to complete information you think is incomplete. * You have the right to ask us for copies of your personal information. This right always applies.   There are some exemptions, which means you may not always receive all the information we process.   * In certain circumstances ask us to remove information when it’s no longer required. * Object to processing of your personal data where we are relying on a legitimate interest and there is something about your particular situation which makes you want to object to processing on this ground. * Tell us you don’t want your information to be processed. This applies only in certain circumstances. | A non-exhaustive list of local newspapers which credit unions and the ILCU may utilise can be found at the link below:  • Republic of Ireland: [www.presscouncil.ie/member- publications](http://www.presscouncil.ie/member- publications)  **HOW AND WHY DO WE COLLECT AND USE YOUR INFORMATION?**  We will only process your personal information for the purposes of the Credit Union’s Student Bursary Competition 2023. Your personal information will be collected following your entry into the competition.  **WHAT INFORMATION DO WE COLLECT?**  We will collect, store, and use the following categories of personal information about you: Your name, contact number, date of birth, age, address, college and details of the third level course you are attending, and your photograph.  **DO YOU HAVE TO GIVE US YOUR INFORMATION?**  You must give us some information to ensure you have complied with the terms and conditions of the Credit Union’s Student Bursary Competition 2023 and to administer the competition. There is some information that you can choose whether to provide us with.  When we ask you for information that you don’t have to provide us with, we will provide you with an explanation as to why we are seeking such information, what we will do with this information and seek your permission to use this information. In such cases, if you do not wish to provide such information, you do not have to.   * Where we are processing your data based solely on your consent you have a right to withdraw that consent at any time and free of charge. Please contact us at the contact details provided should you wish to carry out this request. * Request that we:  1. provide you with a copy of any relevant personal data in a reusable format;   or   1. request that we transfer your relevant personal data to another controller where it’s technically feasible to do so.   Please note that the above rights don’t always apply and there may be some limitations. |